



Scrutiny Topic Registration Form

Your Details

Name:

Address:
.....
.....

Tel No: Email:

Please tick to confirm that you agree to the Council reproducing and making public this form in support of any work undertaken in regard to this suggested scrutiny topic (*please note, no work can be undertaken unless this form has been ticked to show your consent*).

Suggested Scrutiny Topic

Section 1: About Your Topic

Please complete this section as thoroughly as you can. The information provided will help Scrutiny Officers and Scrutiny Members to assess your suggested topic and will inform their decision on whether to proceed with a full scrutiny review.

Proposed Topic:

Set out briefly the purpose of any scrutiny review of your proposed topic e.g. what do you think it should achieve?

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Please indicate how any review would be in the public or Council's interest? e.g. reviewing recycling options in the city would reduce the cost to the Council for landfill

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If you require any support or advice in completing this registration form, please contact Scrutiny Services on Tel No.01904 552063 / 551714.

Send your completed registration form together with any supporting documentation to:

Scrutiny Services
City of York Council
The Guildhall
York
YO1 9QN

Or email to: scrutinyservices@york.gov.uk

What will happen next?

1. Based on the information you have provided above and any further information gathered, a Scrutiny Officer will carry out a topic assessment and prepare a report for the consideration of the relevant Overview & Scrutiny Committee - this process should take no more than six weeks.
2. The assessment report will be presented to the Committee together with a recommendation on whether or not to proceed with a review. If the recommendation is to proceed, the assessment will include a suggested remit on how the review should be carried out - you will be invited to attend the meeting.

This form can also be provided in different languages and formats e.g. Braille, audio tape or large print by contacting Scrutiny Services.

যদি যথেষ্ট আগে থেকে জানানো হয় তাহলে অন্য কোন ভাষাতে তথ্য জানানোর জন্য সব ধরনের চেষ্টা করা হবে, এর জন্য দরকার হলে তথ্য অনুবাদ করে দেয়া হবে অথবা একজন দোআবী সরবরাহ করা হবে। টেলিফোন নম্বর (01904) 551 550।

Yeteri kadar önceden haber verilmesi koşuluyla, bilgilerin terümesini hazırlatmak ya da bir tercüman bulmak için mümkün olan herşey yapılacaktır. Tel: (01904) 551 550

我們竭力使提供的資訊備有不同語言版本，在有充足時間提前通知的情況下會安排筆譯或口譯服務。電話 (01904) 551 550。

اگر مناسب وقت سے اطلاع دی جاتی ہے تو ہم معلومات کا ترجمہ میا کرنے کی پوری کوشش کریں گے۔ ٹیلی فون (01904) 551 550

Informacja może być dostępna w tłumaczeniu, jeśli dostaniemy zapotrzebowanie z wystarczającym wyprzedzeniem. Tel: (01904) 551 550

